



GRANT APPLICATION

The First Financial Northwest Foundation Fund is an active grantmaking fund within the Renton Community Foundation (RCF). Please complete the following application form, include the required attachments and return them to RCF by October 22 or May 14, 2010 to be considered in the respective grant cycle. Please refer to the Grant Guidelines for restrictions/requirements. Type your responses in the space provided and on attached sheets as needed. If you have questions, please contact Lynn Bohart, FAHP, Executive Director at the Renton Community Foundation, (425) 282-5199.

Applying Organization: _____

Address _____ City _____ Zip _____

Phone _____ Fax: () _____ Website: _____

Head of Agency: _____ Title: _____ email: _____

Contact for this application: _____ email: _____
(If different from agency head)

Tax ID #: _____ Tax status (e.g. 501C3): _____

State core organizational mission: _____

GRANT REQUEST

Amount requested \$ _____ Funding time period: _____

PROGRAM AREA: (Please check the program area to which you are applying.)

- Education
- Project Support for non-profit agencies
- Healthcare
- Community Development.

Please address the following eight questions (in order). Please limit your responses to no more than five combined pages and clearly define which question is being addressed.

1. What is the specific purpose of this grant? (Describe target population, challenges to be overcome and local statistics and/or data that would help illustrate the need.)
2. What specific results/benefits do you hope to achieve? (State your anticipated results in specific, well-defined and measurable terms e.g. 8% reduction in infant mortality, and any indicators, such as "low-income patients have ready access to pre-natal care.")

3. Describe up to five key strategies you will utilize in order to achieve your purpose. (Include how you know these will be effective strategies in achieving your purpose.)
4. Describe why your organization is uniquely suited to achieve these results. (Address other local programs/projects currently working in this area and your relationship to them.)
5. What resources will be required to achieve these results? (Identify key staff, volunteers or consultants responsible for planned activities. Describe collaborations with other organizations involved with this program/project and any additional resources required).
6. How do you plan to measure progress and/or success?
7. Describe efforts to raise additional funds, in-kind support and future revenue to support this work (and how you will sustain this project/program going forward).
8. Please provide any additional information you feel will help the grant committee better understand this request. (You may include information on other major funding projects successfully completed.)

ATTACHMENTS

A complete application must include the following attachments:

- ___ Copy of your 501 (C) 3 tax determination letter
- ___ Copy of current agency budget (include prior year)
- ___ Project budget (to be used in conjunction with this grant)
- ___ Copy of agency strategic/business plan which includes rationale for this project/program
- ___ Most recent audited financial statement
- ___ Short bio(s) of key professional staff responsible for outcomes of the proposed project
- ___ List of current board members (including phone numbers of officers)
- ___ Other printed materials that may support this request

GRANT FORMATTING REQUIREMENTS

Please:

- Number all typed pages and submit in order
- Use Times New Roman; 12 point font
- Do not fax or email applications
- Do not staple, use binders or folders (use large clips to assemble)
- Do not include loose photos, videos or CDs

Please submit two complete copies to the Renton Community Foundation

(Please allow six to eight weeks for response.)

Lynn Bohart, FAHP
Executive Director
Renton Community Foundation
POB 820
Renton, WA 98057

Questions: (425) 282-5199
lbohart@rentonfoundation.org

Thank you!